RFP 10 AUDIT SERVICES QUESTIONS

1. Can you clarify if our Certificate of Insurance need to name Ocala Housing Authority as a Certificate Holder when we submit the proposal or after the bidder has been awarded? ---The Certificate of Insurance will need to name the OHA as a certificate holder after the bidder has been awarded
2. Do you need the Driver's License for our Audit Team or for the Partners on the proposal? ---Corporations are not required to submit driver's license but all others will for the audit team only
3. Do you need a copy of the Worker's Compensation Exemption Certificate or does our Certificate of Insurance cover it?---You will also need to submit a copy of your Workers Compensation Insurance
4. Can you please provide us with a copy of the prior year Audit Report?--- Attached is the most recently completed audit
5. How many staff are in your accounting department?---2
6. Do you outsource any accounting functions?---No
7. Do you have any component units?---No
8. When would you like to commence the audit work?--- Begin submitting documents in January 2021 and schedule on-site visit in February 2021 if the status of COVID-19 permits. If we are still under COVID-19 restraints, the audit will need to be conducted remotely in the month of February.
9. When would you like a draft of the audit work? --- March 2021
10. When would you like a final audit report?---Prior to April 23,2021 (before our April Board meeting)
11. When is your unaudited FDS typically submitted to REAC?---April/May
12. What were the prior year fees for these services?---$19,600.00
13. What do you have budgeted for the current year for these services?---We are currently in the early phases of preparing our Fiscal Year 2021 budget and have made no allocations for this expense at the time of this proposal.
14. Did you have any negative experiences with your prior auditor that would prevent them from continuing on as the auditor?---No
15. Do you foresee your previous auditor bidding on this contract? ---Yes

16. Is there anything you would like to see improved from the prior year's audit experience? ---

No