



## HOUSING CHOICE VOUCHER PROGRAM

### PORTABILITY INFORMATION

THE OCALA HOUSING AUTHORITY **XXX** IS \_\_\_\_\_ IS NOT ABSORBING INCOMING VOUCHERS.

One of the popular features of the Housing Choice Voucher (HCV)-Section 8 Program is the mobility of the rental assistance. Section 8(r) of the *United States Housing Act of 1937* provides that HCV participants may transfer their housing assistance to housing authorities anywhere in the U.S. and Puerto Rico, provided the Public Housing Authority (PHA) administering the tenant-based program has jurisdiction over the area where the participant wants to transfer. The term **portability** refers to the process of leasing or purchasing a dwelling unit with HCV tenant-based assistance outside of the jurisdiction of the PHA that initially issues the household its voucher (the Initial Public Housing Authority). Program regulations covering where a household may move and the responsibilities of the Initial Public Housing Authority and the Receiving Public Housing Authority (the PHA with jurisdiction over the area to which the household moves) are found in 24 CFR, sections 982.353 through 982.355.

#### **STEP 1: Notify your PHA that you would like to port your voucher to the Ocala Housing Authority (OHA)**

You should notify your Initial Housing Authority (IHA) to advise them that you would like to move to Ocala/Marion County, FL. Your agency is the IHA, if you plan to port to the OHA. The IHA must mail or email your Portability Packet to the following address:

Ocala Housing Authority  
Attention: Portability Department  
P. O. Box 2468  
Ocala, FL 34478-2468  
Or email to: **Portability@ocalahousing.org**

Hand delivered Portability Packets by the participant are ***not*** accepted at the OHA. It may take 4 to 6 weeks for the Portability Department to receive your paperwork in the office from the IHA. Upon receipt of your portability paperwork from the IHA, the Ocala Housing Authority's Portability staff will contact you to schedule an intake eligibility appointment.

#### **STEP 2: Eligibility Interview Appointment**

You will be given an appointment for your intake eligibility interview when staff has confirmed that your Portability Packet has been received from the IHA.

A disabled person may bring someone with them to assist with reading and/or understanding the process, etc. If you need a translator or reasonable accommodations, inform the OHA Specialist during your intake interview.

You must submit the following information at the time of your eligibility interview appointment:

- Birth certificates and social security cards for **all** household members
- Government-issued Photo ID's for **all** family members 18 years of age or older
- **Police and Sheriff Background checks for all family members 18 years of age or older from the city and county you are porting from.**
- Proof of **all** household income, three months of most recent bank statements for checking and savings accounts, assets and food stamp award letter, child support award letter, SSI and SS award letter, pension, VA benefits letter, Unemployment letter and any other income source you have.
- Marriage license, divorce decree, adoption or guardianship paperwork for minor children who are not the head of household's biological children.

The OHA does not determine the eligibility of the portable household; you have been determined eligible by your IHA. Our function, as the receiving PHA, is to make sure that all of the documentation, signatures and /or verifications required by this agency and HUD are in the participant's file. However, Porting families must meet the income guidelines of the OHA. See the maximum income limits allowed below:

Family size	1	2	3	4	5	6	7	8
Extremely Low-Income (30% AMI)	\$13,590	\$18,310	\$23,030	\$27,750	\$32,470	\$36,100	\$38,600	\$41,100
Very Low-Income (50% AMI)	\$21,800	\$24,900	\$28,000	\$31,100	\$33,600	\$36,100	\$38,600	\$41,100

The OHA may reject households that have been involved in *felony* criminal activity within the last three (3) years. If you or any household member age 18 and older who has any arrest and/or criminal activities within the last (3) years, your portability may be denied and your port paperwork will be returned to your IHA.

The bedroom size on your voucher will be updated to the occupancy standards approved by the OHA's Administrative Plan. **The OHA uses the occupancy standard of two (2) heartbeats per sleeping space of the same gender, regardless of age.**

HUD publishes the Fair Market Rents (FMR) for each market area in the U.S. The HA must establish a payment standard amount for each unit size. Unit size is measured by the number of bedrooms. The payment standard amount on the HA schedule is used to calculate the monthly housing assistance payment (HAP) for a family.

**OCALA HOUSING AUTHORITY VOUCHER PAYMENT STANDARDS (VPS)**

UNIT SIZE	HUD'S FY 2023: 100% FMR	OHA'S REGULAR/ VASH/FUP VOUCHERS PAYMENT STANDARDS (110% OF FMR) <i>Effective 1/1/2023</i>	OHA'S REGULAR/ VASH/FUP VOUCHERS PAYMENT STANDARDS (120% OF FMR) <i>Effective until 12/31/2022</i>	OHA'S EMERGENCY HOUSING VOUCHERS (EHV) PAYMENT STANDARDS (120% OF FMR)
0	\$ 855	\$ 941	\$ 1,026	\$ 1,026
1	\$ 919	\$ 1,011	\$ 1,103	\$ 1,103
2	\$1,131	\$1, 244	\$ 1,357	\$ 1,357
3	\$1,448	\$1, 593	\$ 1,738	\$ 1,738
4	\$1,572	\$1,729	\$ 1,886	\$ 1,886
5	\$1,808	\$1,989	\$ 2,079	\$ 2,079
6	\$2,079	\$2,287	\$ 2,495	\$ 2,495

**EFFECTIVE: October 3, 2022**  
**OFFICE HOURS (BY APPOINTMENT):**  
**Monday-Thursday: 7:30 AM - 5:30 PM**  
**OFFICE IS CLOSED ON FRIDAYS**  
**CLOSED DAILY FOR LUNCH: 12:30 PM-1:30 PM**  
**WALK-INS ARE ACCEPTED TUESDAYS AND THURSDAYS**

We look forward to serving you, thank you for choosing the OHA!



(Revised:-- 9-19-2022)